

St Theresa CSCC Minutes for October 6, 2025 6:02 – 7:45 pm

Present: Carla West, Erin Folgering, Jennifer Parenteau Taralee Sentes, Lisa Nichols, Raya Lalonde, Stephany White.

Location: St Theresa library

Time: 6:00 - 7:45pm

Facilitator: Carla West

Minute Recorder: Jen Parenteau

Opening Prayer – Carla West

Adoption of Minutes: Carla West corrected 2 spelling errors in attendee names from September 8th minutes (Stephany West and Karla Zelionka). 1st Erin Folgering, 2nd Lisa Nichols

Adoption of Agenda: 1st Taralee Sentes, 2nd Jen Parenteau

Principals Report – Stephany White. (Attached to the Minutes).

- A variety of school year opening celebrations occurred in September. St Theresa continues to build relationships with the pastoral team at holy child.
- Thanksgiving Liturgy this month.
- Staff retreat on October 27th.
- Literacy and Numeracy event still in the brainstorming and planning stage.
- Literacy assessments are complete and waiting for data to come in.
- Classroom complexity teacher goes into all classrooms to provide support in Math.
- Orange Shirt Day had a schoolwide bulletin board, assembly, liturgy and daily read-alouds.
- Cross country wrapped up with a good showing.
- Grade 8 leadership teams are up and running.
- Edsby weekly updates continue.
- 382 students for enrollment, an increase from last year of ~20 kids.
- Emails arriving for parents to pay for lunchtime supervision however it will not be posted until later in the month.
- School Improvement plan goals are under review and will be discussed with the Superintendent David Magnusson November 19, 2025.

Financial Report – Taralee Sentes

- Balance \$12,820.08

- Discussion around mandatory memos for e-transfers. It is a lot of work when they come in without a name.
- We may need to reconsider budgeting a loss this year as there is outstanding money from last year and we do not anticipate the same amount of pledges.

Walk-a-thon Update – Group

- Not expecting the same amount of revenue as last year.
- Money count on Friday October 10th for the Walk-a-thon.
- Feedback that a lot of kids are disappointed with the odds of winning, possibility of more smaller prizes in the future, mini draws along the way or a new fundraiser next year.
- Erin Folgering will attend the walk on October 17th.

Halloween Howel – Group

- October 30th 5:30-8pm.
- Pizza again as it was a hit last year. 15 cheese and 15 peperoni from Dominos as they provide a school discount. Erin will look after ordering the pizza.
- Inventory of canteen supplies to be taken after the meeting.
- Carla will ask Shane for Ice as well.
- Carla will do the Nachos and the Cheese as well as plates and napkins.
- Carla will get the popcorn supplies.
- Jen will buy the pop and water, multi-pack of full sized chocolate bars (18), gum if needed.
- Teralee will do the candy bags again.
- Jen and Carla to bring a few blow-up decorations.
- Need to check the supply levels for popcorn seasoning, bags and snow-cone syrup.
- Canteen will have the same prices as last year (Pizza \$3/slice, Nachos and Cheese \$5, Sno Cones \$3, Drinks \$2, Popcorn \$1 and Candy Bags \$1).
- Photo Booth was a success.
- Pumpkin carving contest was not well participated in, considering a non-contest activity instead. No consensus reached.
- Stephany will handle set-up of tables.
- CSCC members to arrive for 5pm.

Tent, Cleats and Roll Sign – Group

- Raya to get a quote for the tent and approaching her company for sponsorship of the tent.

- Carla has Vistaprint plans and the first quote (\$1500).
- “You get what you pay for” has been a theme from the vendors when looking at cost vs quality.
- Members have been working on clear quotes. Stephany to ask for clarification on the sizes needed.

Other Business – Group

- Constitution reviewed. Will share with the group and update vote on proposed changes next meeting.
- Idea for a glow stick party instead of movie night.
- Raya reviewed the option for a School Merch store vs bulk ordering inventory. Hoping to move forward with opening the online store in time to have deliveries for Christmas.

Closing Prayer - Stephany



ST. THERESA CATHOLIC SCHOOL COMMUNITY COUNCIL

MEMBERS

Chair – Carla West, Vice chair – Erin Folgering Treasurer- Taralee Sentes, Secretary- Jen Parenteau
Directors- Robin Stradeski, Lisa Nichols, Karla Zelionka, Darryl Malakoff, Shane Hardy

AGENDA FOR Oct 6, 2025 AT 6:00 PM , ST THERESA LIBRARY

- Opening Prayer – Carla
- Adoption of minutes – Carla
- Adoption of agenda – Carla
- Principal's Report – Stephany
- Financial Report – Taralee
- Walk-A-Thon update - Group
- Halloween Howl, Oct 30 - Group
- Tent, cleats & roll sign - Group
- Other business - Group
- Closing Prayer – Stephany

NEXT MEETING- Nov 3, 2025 - 6:00 pm, Library

"For where two or three are gathered in my name, there I am in the midst of them" –

MATTHEW 18 :20

ST. THERESA CSCC BALANCE SHEET September 30, 2025	
ASSETS	
Conexus Chequing Account	12,820.08
Conexus Equity Account	5.00
Accounts Receivable	0.00
Inventory	40.63
	12,865.71
LIABILITIES	
Accounts Payable Grade 8 hoodies	200.00
	200.00
NET ASSETS	
Opening net assets	13,963.18
Current Year Net Income	(1,297.47)
	12,665.71
TOTAL LIABILITIES & NET ASSETS	12,865.71

BANK RECONCILIATION	
Balance per Bank Statement	12,988.40
Less: Outstanding Cheques	(168.32)
Add: Outstanding Deposits	-
Balance per Balance Sheet	12,820.08

ST. THERESA CSCC INCOME STATEMENT For the 25/26 school year up to September 30, 2025				
REVENUE	ACTUAL	BUDGET	PRIOR YEAR	
Fundraising (profit)	-	16,850.00	-	-
Donations	31.10	-	-	-
Walkathon (profit) \$1,254.10 prizes	(1,099.10)	-	15,275.15	-
Healthy Hunger	-	-	1,583.79	-
Halloween Howl (profit)	-	-	869.08	-
Bingo Night (profit)	-	-	307.47	-
Movie Night (profit)	-	-	184.65	-
June Carnival (sno cone sales)	-	-	345.55	-
Prior year recovered funds	-	-	303.00	-
	(1,068.00)	16,850.00	18,868.69	
EXPENSES				
Teacher Incentives (\$200 each)	-	4,500.00	2,784.55	-
Bank Charges	9.00	100.00	91.50	-
Drop your backpack night	143.88	150.00	52.50	-
Christmas Carnival	-	1,000.00	127.33	-
June Carnival	-	-	1,009.73	-
Staff Appreciation Week	-	600.00	413.37	-
PBIS Incentive Program	-	300.00	159.49	-
Grade 8 Farewell Committee	-	100.00	100.00	-
Student Incentive Lunches	-	600.00	509.64	-
Emergency Supply Program	-	350.00	168.32	-
School Requests - Calm App	-	2,000.00	-	-
School Requests - Tiger Merch & Lit Kits	-	2,000.00	2,082.00	-
Track cleats, tent, roll-up sign	-	4,000.00	-	-
Sponsor Treat Day (June)	-	400.00	356.15	-
Misc items Square reader	76.59	750.00	2,844.04	-
	229.47	16,850.00	10,698.62	
NET INCOME	(1,297.47)	-	8,170.07	



Principal's Report – October 2025

Total Enrollment to Date: 382 students

Catholic Communities of Faith • Friday Mass – once a month • Liturgy – Orange Shirt, Thanksgiving, St. Theresa, Kindergarten Welcome • Daily Prayers continue – Mr. Zylak Sept., Mrs. Anderson Oct. • Marco – Pastoral Assistant • School Retreat Oct. 27 – Theme Celebrate (All Belong Theme 3 – Welcome, Embrace, Celebrate) ◦ Led by Tammie Milo and Tara Molson ◦ Will held at Liebel (RMF field)	Literacy and Numeracy • Literacy Events ◦ School Wide Literacy event in the planning stage • UFLI – Primary literacy, screeners for Grade 4 -8. Phonics – encoding vs. decoding • Beginning of year assessments • Goals for year will be reading and numeracy.
Equitable Opportunities and Transitions • Truth and Reconciliation ◦ Orange Shirt Day Activities • Extra-curricular activities ◦ Cross-Country wrapping up ◦ Volleyball beginning • Student Leadership Teams – Grade 8 • Mental Health goal – Character Strong, mindfulness, PBIS	Essential Skills and Practices in 21st Century Learning • Edsby ◦ Weekly Bulletin

Principal's Report – Items for Discussion

- Constitution
- Walk-a-thon update – set up for student draws
- Halloween Howl - planning
- Review of School Improvement Goals with Division Strategic Plan for next meeting

Opening Prayer – Theme of Gratitude



Loving God,

As we gather this evening, we pause to give You thanks for the many blessings in our school community — for our students, staff, and families who bring joy and purpose to our work.

In this season of gratitude, open our hearts to appreciate the gifts around us and guide our discussion so that all we do reflects care, wisdom, and unity.

We ask this through Christ our Lord.

Amen.

Closing Prayer – Thanksgiving Blessing

Gracious God,

We thank You for the spirit of collaboration and care that fills this room.

As we move through this season of Thanksgiving, may we continue to notice the abundance of blessings in our school — the kindness of others, the curiosity of our students, and the strength of our community.

Be with us as we go forth, grateful and ready to serve with joyful hearts.

Through Christ our Lord. Amen.